



## COURSE DESCRIPTION CARD - SYLLABUS

Course name

Library services ( e-learning)

### Course

Field of study

Mechanical and Automotive Engineering

Area of study (specialization)

-

Level of study

First-cycle studies

Form of study

full-time

Year/Semester

1/1

Profile of study

general academic

Course offered in

polish

Requirements

compulsory

### Number of hours

Lecture

0

Laboratory classes

0

Other (e.g. online)

1

Tutorials

0

Projects/seminars

0

### Number of credit points

0

### Lecturers

Responsible for the course/lecturer:

Karolina Popławska

Responsible for the course/lecturer:

e-mail: karolina.poplawska@put.poznan.pl

tel. 665 3521

Oddział Informacji Naukowej

Biblioteka PP

ul. Piotrowo 2

### Prerequisites

To start subject Library services student is able to use the computer with the basic software, knows the rules of moving across the e-learning platform and use the Internet.

### Course objective

To give students information concerning the basics of library organization and its services. The need of the first year students education in the range of ability of using parental information resources by means of distance learning.



### Course-related learning outcomes

#### Knowledge

Has elementary knowledge of law, in particular security, copyright and security law industrial property and its influence on the development of technology.

#### Skills

Can obtain information from literature, the Internet, databases and other sources. Can integrate the obtained information, interpret and draw conclusions from it, and create and justify opinions.

Can prepare and present a short verbal and multimedia presentation devoted to the results of an engineering task.

Has the ability to self-educate with the use of modern teaching tools, such as remote lectures, websites and databases, teaching programs, e-books.

#### Social competences

Is ready to critically assess his knowledge and received content.

Is ready to recognize the importance of knowledge in solving cognitive and practical problems and to consult experts in case of difficulties in solving the problem on his own.

Is ready to fulfill professional roles responsibly, including:

- observing the rules of professional ethics and requiring this from others,
- caring for the achievements and traditions of the profession.

### Methods for verifying learning outcomes and assessment criteria

Learning outcomes presented above are verified as follows:

Passing test on Moodle platform

### Programme content

1. General information about library collections and their accessibility.
2. Online catalogues of Library of Poznan University of Technology.
3. Principles of sharing library collections outside.
4. Principles of sharing books, journals, standards on the spot (Reading-Room).
5. Principles of working interlibrary orders.
6. Services offered by library: group study rooms, laptops and tablets on demand, stands for students with disabilities.

### Teaching methods



Test on Moodle platform enriched in links, photos, movies.

### Bibliography

Basic

PUT Library information system.

Additional

-

### Breakdown of average student's workload

	Hours	ECTS
Total workload	1	0,0
Classes requiring direct contact with the teacher	0	0,0
Student's own work (literature studies, preparation for laboratory classes/tutorials, preparation for tests/exam, project preparation) <sup>1</sup>	1	0,0

<sup>1</sup> delete or add other activities as appropriate